

Federal Defender Services of Idaho, Boise Headquarters

Trial Unit Investigator

Federal Defender Services of Idaho is now accepting applications for a full-time Investigator to join the Boise Headquarters in the Trial Unit.

Federal Defender Services of Idaho (“FDSI”) is the Community Defender Organization (see 18 U.S.C. § 3006A(g)(2)(B)) for the District of Idaho. The organization’s main office is in Boise, Idaho with a branch in Pocatello, Idaho, and a Capital Habeas Unit also in Boise. FDSI operates under the authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services to indigent persons in federal criminal cases and related matters in the federal courts. In Boise, the Trial Unit is currently staffed by seven trial attorneys, two appellate attorneys, three mitigation specialists, one investigator, three paralegals, an interpreter, and support staff. FDSI is not an agency of the federal government; staff members are not federal employees.

Job Description: This position is for a full-time Investigator to join the Boise Trial Unit. We are a tight-knit office of professionals and dedicated defense lawyers who want to work with someone equally committed to the zealous representation of indigent people charged with serious crimes.

An investigator plays an important part on a defense team — assisting attorneys by investigating, analyzing, developing, a theory of defense. An investigator’s duties include: obtaining and evaluating police reports, records, and other information; locating and interviewing witnesses; conducting background investigations; photographing and analyzing crime scenes; reviewing and summarizing discovery; establishing and maintaining working relationships with clients, agencies, and other groups and individuals that interact with FDSI; preparing a case for trial; preparing reports and communicating with clients and their families.

The Investigator also assists attorneys by investigating, analyzing, developing, and presenting mitigation; gathers and summarizes social history records; conducts interviews with witnesses with relevant knowledge about the client’s early childhood development, education, medical and mental health histories; develops pretrial, sentencing, and supervision plans; and develops and maintains relationships with clients, their families, local social service providers, and pretrial service providers, and pretrial and probation officers.

Requirements: To apply, you must be a high school graduate or equivalent; have four or more years of experience in criminal investigation, mitigation, or information gathering; excellent writing skills; computer proficiency; ability to communicate and work well with others; commitment to obtaining justice for indigent persons and ability to perform each of the tasks associated with this

position. Prior investigative experience, not limited to legal fields, is critical. Applicants must have a driver's license, car, and appropriate car insurance. This position requires considerable resourcefulness, creativity, initiative and drive; ability to analyze and evaluate facts, evidence and related information; tact and discretion. Applicants must be flexible, able to work as part of a team, and capable of providing results with quick turnaround when necessary. This position requires local and interstate travel. Employees of this program may not engage in other full-time employment or litigation assistance for hire. You must also be a U.S. citizen or eligible to work in the United States.

The selected candidate will be subject to a background check or investigation and subsequent favorable suitability determination for employment. FDSI employees are considered "at-will" employees and are not covered by the Civil Service Reform Act. This position is overtime exempt. Employment will be provisional and contingent upon the satisfactory completion of a one year probationary period.

To Apply: Submit an electronic PDF resume including cover letter, and three references via the job announcement on Gusto:

<https://jobs.gusto.com/postings/federal-defender-services-of-idaho-inc-investigator-boise-trial-unit-2324c611-ce64-4b08-956a-a47e392f3dc0>

Application deadline: position open until filled. Priority given to applicants that apply before January 31, 2025

Salary: Competitive salary (Judicial Pay Scale 11-14 (\$73,939 - \$161,889), health coverage, long term disability and life insurance, paid time off and federal holidays, and retirement plan.

FDSI is an equal opportunity employer committed to inclusive hiring and dedicated to diversity and inclusion in its work and with its staff.