

POSITION ANNOUNCEMENT NO. 26-02

Office of the Federal Public Defender – District of South Carolina

Position: Investigator

Location: Greenville, SC

Application Deadline: Until Filled

The Federal Public Defender, District of South Carolina, is accepting applications for the full-time position of Investigator, based in the Greenville Office. The Federal Public Defender organization operates under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services in federal criminal cases and related matters in the federal courts.

About the office. Established in 1977, the office provides legal representation in each of the district's four Divisions: Columbia, Charleston, Greenville, and Florence.



An aerial view of downtown Greenville with the Liberty Bridge at Falls Park on the Reedy.

Requirements. Candidates should have a bachelor's degree from an accredited institution and experience with records review or investigative support. Prior experience in criminal investigation, fact development, or forensic technology and investigative tools is preferred. Multilingual skills are valued.

Applicants must have reliable transportation, a valid driver's license, and proof of insurance. The position will require travel throughout the district, overnight travel, out-of-district training, irregular work hours, and working weekends and holidays, when necessary. As a condition of employment, the selected candidate must be fingerprinted and must successfully complete a background investigation with periodic updates.

Responsibilities. Provides investigative support for cases pending in federal courts by investigating the facts of a case or a client's life; locating and interviewing clients, victims, witnesses, and law enforcement personnel; preparing accurate memoranda and reports; investigating crime scenes; utilizing forensic tools, such as Cellebrite, and reviewing and analyzing all forms of discovery and other documentation.

The investigator locates public and private records such as criminal records, medical records, and records of court proceedings; assist attorneys at hearings or trials by evaluating testimony, coordinating witnesses, documents, and assisting with digital presentations; serve subpoenas and ensure that witnesses appear for court proceedings. The investigator will spend a substantial amount of time meeting with clients in detention centers and will testify in court proceedings.

Selection Criteria. The successful candidate must demonstrate or have a reputation for personal and professional integrity. The successful candidate must be dedicated to the indigent defense of individuals charged with criminal offenses. The successful candidate must be self-motivated, curious, persistent when faced with adversity, and possess excellent interpersonal and communication skills. All qualified applicants are

encouraged to apply without regard to race, color, religion, sex, age, national origin, sexual orientation, or disabling condition.

Salary and Starting Date. This is a position subject to the availability of funds. Compensation is determined by the Judicial Salary Plan and will be commensurate with the candidate's experience within range from JSP-11, Step 1 to JSP-14, Step 10, currently starting at \$74,678 up to \$163,514 per annum. Salary is by direct deposit. The expected starting date is as soon as possible and not later than June 1, 2026.

Applicants should submit a cover letter, a resume, including three references, and a writing sample in one organized PDF to jonathan_freeman@fd.org.



About South Carolina. Home to Dawn Staley and the 2024 NCAA Champions, the South Carolina Gamecocks women's college basketball team. Applicants can learn more about South Carolina here: [Visiting SC](#) and [Moving to SC](#).

About Greenville. Home to award-winning, walkable downtown and the largest BMW production facility in the world. The Greenville area, adjacent to the Blue Ridge mountains, is a mecca for outdoor activities. Applicants can learn more about the Upstate here: [Visit Greenville SC](#) and [Moving to Greenville](#).

Please contact Federal Public Defender Bill Nettles with questions at Bill_Nettles@fd.org.

AN EQUAL OPPORTUNITY EMPLOYER