

**FEDERAL PUBLIC DEFENDER,
DISTRICT OF NEVADA**

**POSITION ANNOUNCEMENT
Paralegal – Special Projects Unit**

The Federal Public Defender, District of Nevada is accepting applications for the position of Paralegal in the Special Projects Unit, located in Las Vegas. The Special Projects Unit litigates and advocates for clients in collaboration with other units in the office. The Special Projects Unit currently represents immigration detainees in federal habeas corpus proceedings brought under 28 U.S.C. § 2241.

Requirements: Applicants should have experience in criminal justice, immigration, or complex litigation and possess strong writing skills. Other duties include but are not limited to: gathering records; reviewing, organizing and managing voluminous case files; preparing memoranda and legal pleadings; coding and database entry; and providing support to attorneys and other team members at all stages of the proceedings. Strong computer skills are required.

Selection Criteria: Applicants should have a working knowledge of the criminal justice system. Applicants must be team oriented and comfortable working in multiple areas of federal habeas and criminal defense. Familiarity with immigration law is a plus. Applicants seeking to work remotely will be considered, but preference will be given to those who live in (or will relocate to) Las Vegas. Fluency in Spanish and/or a second language is preferred but not required.

How to Apply: Qualified individuals should submit a single PDF that contains a letter of interest, resume, and three professional references. This position will remain open until filled. Preference will be given to those who apply by October 23, 2026. Only applicants selected for an interview will be contacted. Please do not call or email regarding the status of your application.

**Jennifer Yim
Human Resources Counsel
Federal Public Defender – Nevada
NVX.HumanResources@fd.org**

The Federal Public Defender is an equal opportunity employer. Applicants must be a United States citizen, or a person authorized to work in the United States and receive compensation from this agency. Employment is subject to a satisfactory background investigation, including an FBI name and fingerprint check.