



**FEDERAL DEFENDER  
INVESTIGATOR AND PARALEGAL SEMINAR**  
**ADMINISTRATIVE OFFICE OF THE U.S. COURTS  
DEFENDER SERVICES OFFICE TRAINING DIVISION**

**BALTIMORE MARRIOTT INNER HARBOR AT CAMDEN YARDS  
110 SOUTH EUTAW STREET  
BALTIMORE, MD 21201  
May 7-9, 2019**

**DRAFT AGENDA (rev. 4/19/2019)**

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**Tuesday, May 7, 2019**

- 7:30 – 8:30 a.m.**                    **Registration & Continental Breakfast – Grand Ballroom Foyer**
- 8:30 – 9:00 a.m.**                    **Welcome and Opening Remarks - Grand Ballroom**  
*James Wyda, Federal Public Defender, Office of the Federal Public  
Defender, Baltimore, MD*  
*Ubong E. Akpan, Attorney Advisor, Defender Services Office,  
Training Division, Washington, DC*
- 9:00 – 10:15 a.m.**                    **Plenary: Thread of Mitigation: Critical Roles of Team Members to  
Tell the Client's Mitigation Story - Grand Ballroom**  
*Lori James-Townes, LCSW-C, President and CEO of Expand-Now,  
Baltimore, MD*  
From the precise moment our office is appointed to represent a client  
facing the single most stressful life event -- federal criminal charges --  
we must gear up as a team to develop the mitigation story. Successful  
team work requires that we each understand the essential role we  
play as investigators, paralegals, mitigation specialists, interpreters,  
and receptionists. Awareness of the critical roles each member of the  
team plays will ensure that there are no frayed threads in the  
mitigation story. This session will address the challenges and paths  
toward success as a team.
- 10:15 – 10:30 a.m.**                    **Break - Grand Ballroom Foyer**

10:30 – 11:45 a.m.

**Concurrent Sessions - 1**

1. **Online Investigations: Resources for Every Budget!**  
(repeats at 1:15 p.m.) – **University 1-2**  
*Herbert Duzant, Investigator, Office of the Federal Public Defender, Las Vegas, NV*  
This session is designed to help participants become more familiar with websites, search engines, smartphone apps, and other online resources that will assist in every function of daily casework, with an emphasis on free open source tools that can be utilized on any budget. Materials will cover various mapping resources, search engines, public records sites, FOIA, news media, legal research, expert vetting, offender/inmate searches, language translation, field safety, and organization. Time will be allotted at the end for participants to share any new resources they've found to be useful in any casework efforts.
2. **Conspiracy Cases: Down the Conspiracy Rabbit Hole**  
(repeats at 1:15 p.m.) - **University 3-4**  
*Rene Valladares, Federal Public Defender, Office of the Federal Public Defender, Las Vegas, NV*  
This presentation will discuss why conspiracy charges are so dangerous for our clients, the basic elements of conspiracy, common defenses, practice tips on how to manage a conspiracy case, including pre-trial litigation, how to handle co-conspirators, and how to handle big-paper conspiracy cases.
3. **Bureau of Prisons Update: Practical Tips if Your Client Faces Incarceration in Federal Prison**  
(repeats at 1:15 p.m.) - **Promenade**  
*David Merchant, Assistant Federal Defender, Federal Defenders of Montana, Billings, MT*  
This session will provide practical tips if your client faces federal imprisonment. It will include factors to consider for your client to obtain a federal sentence at the least restrictive facility as possible and receive the earliest feasible release date. In addition, the session will give an overview of BOP programs and eligibility requirements.
4. **Body Cameras: Interrogating the Evidence**  
(repeats at 1:15 p.m.) – **Chesapeake Room**  
*Harlan Yu, Ph.D., Executive Director of Upturn, Washington, DC*  
Body cameras were touted as tools for police accountability, but they're having a far different effect — video footage taken from the officer's perspective now exists for a wide range of everyday cases. This session will cover the important technical and policy details of

body camera systems, and attendees will come away with new questions to ask about the body camera evidence in their cases.

5. **Hands-on Workshop: Secondary Trauma**

(only time offered) – **Stadium 1, 2nd Floor**

*Lori James-Townes, LCSW-C, President and CEO of Expand-Now, Baltimore, MD*

Secondary trauma is generally defined as the emotional stress response to receiving firsthand accounts of trauma. In this session, participants will learn how to better identify the major stressors that the federal defense community faces with every client, how to avoid such factors from becoming a serious challenge to your well-being, and how to find your balance between a demanding job and an enjoyable quality of life. This session will be limited to 35 people. Registration for this session will take place in April.

6. **Immigration: “Trujillo Motions” Sweeping the Country – Pretrial Release of Noncitizens for Investigators and Paralegals**

(only time offered) – **Stadium 2, 2nd Floor**

*Joan Politeo, Attorney Advisor, Defender Services Office, Training Division, Washington, DC*

*Irma Whiteley, Investigator, Office of the Federal Public Defender, El Paso, TX*

The onslaught of prosecutions of noncitizens is on the rise across the country --- not just along the southern border. Investigators and paralegals play a critical role in the defense team’s fight to win pretrial release. This session will focus on practical tips for paralegals and investigators to strengthen the record on bail factors and ensure that our noncitizen clients are treated justly under the Bail Reform Act.

**11:45 a.m. – 1:15 p.m.**

**Lunch**

**1:15 – 2:30 p.m.**

**Concurrent Sessions - 2**

1. **Online Investigations: Resources for Every Budget!**

(repeat from the morning) – **University 1-2**

*Herbert Duzant, Investigator, Office of the Federal Public Defender, Las Vegas, NV*

This session is designed to help participants become more familiar with websites, search engines, smartphone apps, and other online resources that will assist in every function of daily casework, with an emphasis on free open source tools that can be utilized on any budget. Materials will cover various mapping resources, search engines, public records sites, FOIA, news media, legal research, expert vetting,

offender/inmate searches, language translation, field safety, and organization. Time will be allotted at the end for participants to share any new resources they've found to be useful in any casework efforts.

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*Harlan Yu, Ph.D., Executive Director of Upturn, Washington, DC*  
Body cameras were touted as tools for police accountability, but they're having a far different effect — video footage taken from the officer's perspective now exists for a wide range of everyday cases. This session will cover the important technical and policy details of body camera systems, and attendees will come away with new questions to ask about the body camera evidence in their cases.
5. **Terminology for Plea Agreements - Stadium 1, 2nd Floor**  
(only time offered)  
*Ned Smock, Assistant Federal Public Defender, Office of the Federal Public Defender*  
*Marcia Resler, Interpreter, Office of the Federal Public Defender, Phoenix, AZ*  
“Safety valve” translates in Spanish to “válvula de seguridad.” Is that the proper way to explain to a client that a judge may sentence them below the mandatory minimum sentence for certain drug offenses? In this session, we will cover the common terms used in plea agreements

and during plea negotiations. The intended audience includes interpreters, bilingual staff, and staff who work with interpreters.

**\*\*1:15-4:00 p.m.**

**Hands on Training Session 1: Sentencing Videos**

(repeats on Wednesday at 1:15 p.m.) – **Stadium 2, 2nd Floor**

*Fernando Perez, Trainer and Organizer, Albert Cobarrubias Justice Project (ACJP), San Jose, CA*

*Juan Schwanker, Participatory Defense Coordinator & Senior Community Organizer, Fathers & Families of San Joaquin, San Joaquin, CA*

Sentencing videos can often have a significant impact on the judge during the penalty phase. The ACJP has years of experience training public defender offices, advocacy organizations, and non-profit organizations on story-telling and video production. In this hands-on session, participants will learn (1) the anatomy of a social biography video; (2) pre-production, production, and post-production process; (3) effective strategies for telling client's story through video; and (4) tips on equipment, software, and project management. Lastly, participants will produce a video from start to finish. This hands-on session will be limited to 40 people. Registration for this session will take place in April.

**2:30 – 2:45 p.m.**

**Break – Grand Ballroom Foyer**

**2:45 – 4:00 p.m.**

**Concurrent Sessions – 3**

1. **Investigating a DNA Case**

(only time offered) – **University 1-2**

*Kate Philpott, Attorney, The Public Defender Service of the District of Columbia, Washington, DC*

Forensic science evidence is hot topic that's been a part of every crime television show for decades and is a part of many criminal trials. As a result, it is common to think that DNA from one potential suspect will establish that he or she is the one who committed crime. However, as laboratories and law enforcement agencies increasingly use cutting-edge extraction kits capable of obtaining usable DNA from the smallest of samples, mistakes are being made. This session will explore the investigation of your case with a focus on issues relevant to contamination and transfer, including evidence collection and innocent explanations for transfer and effectively interviewing witnesses to the support such a defense.

2. **Locating and Analyzing Mitigation Documents**

(repeats on Thursday at 8:45 a.m.) – **Chesapeake**

*Vickie Piontkowski, Mitigation Investigator, Office of the Federal Public*

*Defender for the Western District of Pennsylvania, Pittsburgh, PA*

This session will provide an overview of the importance of records in developing mitigation evidence. Records are inherently credible because objective, neutral professionals created them long before the client faced criminal charges. They reveal sensitive information that clients and their family members are reluctant to disclose -- and sometimes information that the client and their family members know nothing about.

3. **From the Border to Baltimore – Tips on Investigating Immigration Cases**

(only time offered) - **Promenade**

*Irma Whiteley, Investigator, Office of the Federal Public Defender, El Paso, TX*

Illegal entry and re-entry prosecutions are on the rise with no end in sight. The current administration focused on separating children from parents to deter “illegal immigration.” Defending clients charged with these trumped up offenses, require thorough investigation, tracking down witnesses, children, and records. In this session, attendees will learn about unique methods of locating witnesses and children in defending illegal reentry cases and what tools and information other/non-border investigators should know when they encounter these cases and how to investigate them in order to obtain success for your client.

4. **Litigation Support: Finding the Right Technology Strategy for Your Case**

(only time offered) – **Stadium 1, 2nd Floor**

*Kalei Achiu, National Litigation Support Paralegal, Defender Services Office, Training Division, Oakland, CA*

*Sean Broderick, National Litigation Support Administrator, Defender Services Office, Training Division, Oakland, CA*

*Alex Roberts, National Litigation Support Paralegal, Defender Services Office, Training Division, Oakland, CA*

*Kelly Scribner, Assistant National Litigation Support Administrator, Defender Services Office, Training Division, Oakland, CA*

Paralegals and investigators use technology every day for their cases, but there are seemingly so many changing options. In this session, participants will learn strategies to understand and communicate the technological needs of their team for each case. They will learn how to develop a checklist to review with their attorneys in order to assess (1) the case priorities in terms of organizing and reviewing the discovery, (2) the comfort level of the attorneys in using technology, (3) the need to share information with team members outside the

defender office, and (4) the tools available to them through the NLST. Since there is no single tool that solves every problem, having a toolbox and knowing what tool to use and when to use them will help alleviate frustration and increase efficiencies for the entire defense team.

5. **Culture Clash: Cultural Issues in Criminal Defense**

(only time offered) – **University 3-4**

*Rene Valladares, Federal Public Defender, District of Nevada, Las Vegas, NV*

This presentation will explore how cultural factors can have a significant impact on defending our clients. This topic is of great importance given the high number of clients from other cultures that are accused of federal criminal offenses. This presentation will provide practical guidance on how to weave in cultural issues in the defense case. This session will address (1) how culture can serve as an important part of the theory of defense of the case; for instance, how culture can permeate an insanity or duress defense, and (2) how interpreters can play a critical role in assisting the defense team during client interviews, given the depth of their professional knowledge of language, by providing insight on our client's level of education, capacity to understand, lack of sophistication and more. The intended audience includes interpreters, bilingual staff, and staff who work with interpreters.

**4:00-4:15 p.m.**

**Break**

**4:15-5:30 p.m.**

**Plenary: Effective Use of Data and Experts to Litigate Race – Grand Ballroom**

*Juval Scott, Federal Public Defender, Office of the Federal Public Defender, Roanoke, VA*

This session focuses on the use of data and experts when litigating issues of race in the federal courts. We explore the utility of experts to discuss race, the types of expert to contemplate, and where to find experts. The goal here is simple –we want people to think creatively about the different ways experts can be used to explore issues of race in criminal cases.

**5:30 p.m.**

**Award Presentation – Paralegal and Investigator of the Year – Grand Ballroom**

**5:45 p.m.**

**Adjourn for the day**

**Wednesday, May 8, 2019**

**8:00 – 9:00 a.m.**

**Registration & Continental Breakfast – Grand Ballroom Foyer**

**9:00– 10:15 a.m.**

**Plenary: Police Accountability Databases Reforming the Criminal Justice System: New Technology and Big Data for Monitoring Traditional Police Misconduct, Risk Factors and More**  
**Grand Ballroom**

*Cynthia Conti-Cook, Staff Attorney, Special Litigation Unit, Legal Aid Society, New York, NY*

The function of the defense is to make sure that people in the criminal justice system, be it prosecutors or police, play by the rules. This session will focus on technological advances in gathering of data about traditional police misconduct. This session will cover the practical end result of the impact of collecting big data: mass dismissals, Fourth Amendment suppression and holding prosecutors accountable for *Brady* violations.

**10:15 – 10:30 a.m.**

**Break – Grand Ballroom Foyer**

**10:30 – 11:45 a.m.**

**Concurrent Sessions - 4**

1.

**Starting a Police Accountability Database with What You Have**  
(only time offered) – **University 1-2**

*Cynthia Conti-Cook, Staff Attorney, Special Litigation Unit, Legal Aid Society, New York, NY*

Whether you are working on an Excel spreadsheet, an Access database or have the capacity to build a SQL system, this session will walk through the first steps of gathering information to thinking through how it's organized to how to use easy shortcuts to streamline your information searches.

2.

**Firearm Toolmark Evidence**  
(repeats at 1:15 p.m.) - **University 3-4**

*Michael S. Oppenheimer, Training Director, Office of the Federal Public Defender, Baltimore, MD*

This session will address the current state of forensic challenges with firearm toolmark evidence. Recent developments with trial courts, fashioning orders to restrict what firearm examiners can testify to at trial, highlight the continuing need to challenge the government's firearms experts. This session will identify some of the assumptions that may be made by examiners, and this session can assist the defense team in exposing the lack of a scientific basis when claims of individualization are made.



3. **First Step Act**

(repeats at 2:45 p.m.) - **Promenade**

*Jayme L. Feldman, Sentencing Resource Counsel Research/Writing Specialist, Washington, DC*

The First Step Act, signed into law on December 21, 2018, is a game changer for some of our clients. This session will provide participants with the nuts and bolts of the Act on (1) prison reform provisions which pave the way for our clients to receive 10 to 15 days of “earned” time credit per month for early release, (2) the reduction of minimum mandatory sentences for drug cases involving enhancements based upon priors for certain types of drug convictions, with a new enhancement for those with specified violent felony priors, (3) the new and improved “safety valve” provision, (4) section 924(c) stacking “clarification”, and (5) a path for resentencing of those serving a prison sentence before passage of the Fair Sentencing Act, which reduced the disparity between crack and powder cocaine.

4. **Race & Sentencing**

(repeats at 1:15 p.m.) – **Chesapeake Room**

*Kyana Givens, Visiting Attorney Advisor, Defender Services Office Training Division, Washington, DC*

*Laura Mate, Sentencing Resource Counsel Project, Federal Public and Community Defenders, Des Moines, IA*

At sentencing, we must educate the court on how our clients came to this pass and what should be done with them. Race and poverty are often relevant to that inquiry. This session will highlight ways to directly address race and poverty in your sentencing advocacy.

5. **Adverse Childhood Experiences**

(repeats at 1:15 p.m.) – **Stadium 1, 2nd Floor**

*Sarah Y. Vinson, M.D., Lorio Psych Group, Atlanta, GA*

To borrow a Torts 101 adage, we take our clients as we find them, and we find many with an extensive history of acute and chronic childhood trauma. This session explores the research about how that can affect adult relationships and conduct, the targeted treatment options for those suffering such trauma, and the ways to present this information in support of mitigation at sentencing.

6. **Legal Research & Writing for Paralegals**

(only time offered) – **Stadium 1, 2nd Floor**

*Callie Steele, Senior Litigator, Office of the Federal Public Defender, Los Angeles, CA*

In this session, participants will learn from a senior litigator the essentials of legal research, which include finding judicial opinions,

statutes, legislative histories, federal regulations, and secondary sources; using proper citations and checking citations; and finding and using direct and persuasive authority. In addition, participants will learn how to apply the law to facts and the nuances of constructing a compelling brief.

**11:45 a.m. – 1:15 p.m.      Lunch**

**1:15 – 2:30 p.m.      Concurrent Sessions - 5**

1. **Cell Phone Location Evidence for Legal Professionals**  
(repeats at 2:45 p.m.) – **University 1-2**  
*Larry E. Daniel, Digital Forensic Examiner and Cellular Analyst, Envista Forensics, Raleigh, NC*  
This topic covers the methods and purpose of cellular data analysis that is widely used in criminal and civil cases to “place” a person at a particular location based on their cell phone usage. Attendees will learn about the “scientific” basis claimed to support this evidence, how analysts actually interpret and prepare this data for court presentation and how to challenge this type of analysis.
2. **Firearm Toolmark Evidence**  
(repeat from the morning) - **University 3-4**  
*Michael S. Oppenheimer, Training Director, Office of the Federal Public Defender, Baltimore, MD*  
This session will address the current state of forensic challenges with firearm toolmark evidence. Recent developments with trial courts, fashioning orders to restrict what firearm examiners can testify to at trial, highlight the continuing need to challenge the government’s firearms experts. This session will identify some of the assumptions that may be made by examiners, and this session can assist the defense team in exposing the lack of a scientific basis when claims of individualization are made.
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5. **Form Letters & Correspondence: Translation Workshop**

(only time offered) - **Promenade**

*Alí Salcedo, Interpreter, Office of the Federal Public Defender, Phoenix, AZ*

All across the nation bilingual staff and interpreters are often required to translate form letters and attorney-client correspondence. Oh, yes, those pesky “your-next-appearance-is,” “you-attorney-filed-a-motion-to...” letters. We will tackle actual office correspondence at the intersection where English and Spanish letter writing meet, from greetings and salutations to boilerplate language. The intended audience includes interpreters, bilingual staff, and staff who work with interpreters.

**\*\*1:15-4:00 p.m.**

**Hands on Training Session 2: Sentencing Videos**

(repeat from Tuesday) – **Stadium 2, 2nd Floor**

*Fernando Perez, Trainer and Organizer, Albert Cobarrubias Justice Project (ACJP), San Jose, CA*

*Juan Schwanker, Participatory Defense Coordinator & Senior Community Organizer, Fathers & Families of San Joaquin, San Joaquin, CA*

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**2:30 – 2:45 p.m.**

**Break – Grand Ballroom Foyer**

2:45 – 4:00 p.m.

**Concurrent Sessions - 6**

1. **Cell Phone Location Evidence for Legal Professionals**  
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2. **False Confessions**  
(only time offered) - **University 3-4**  
*Jeffrey Kukucka, Assistant Professor, Psychology & Law, Towson University, Towson, MD*  
When a suspect makes a false confession ---which happens for a host of reasons --- and far more often than most people realize, fiction replaces fact. This session will focus on the impact of false confessions upon witnesses and investigators alike. Participants of this session will learn about police interrogation techniques and the psychological underpinnings of false confessions which neutralize evidence that would otherwise establish a suspect’s innocence.
  
3. **First Step Act**  
(repeat from the morning) - **Promenade**  
*Jayme L. Feldman, Sentencing Resource Counsel Research/Writing Specialist, Washington, DC*  
The First Step Act, signed into law on December 21, 2018, is a game changer for some of our clients. This session will provide participants with the nuts and bolts of the Act on (1) prison reform provisions which pave the way for our clients to receive 10 to 15 days of “earned” time credit per month for early release, (2) the reduction of minimum mandatory sentences for drug cases involving enhancements based upon priors for certain types of drug convictions, with a new enhancement for those with specified violent felony priors, (3) the new and improved “safety valve” provision, (4) section 924(c) stacking “clarification”, and (5) a path for resentencing of those serving a prison sentence before passage of the Fair Sentencing Act, which reduced the disparity between crack and powder cocaine.

4. **Litigation Support Tools for Federal Defender Offices: Kicking it Up a Notch - Plug Ins, Add Ons and Secret Litigation Support Tools to make you look like a Rock Star**  
(only time offered) – **Chesapeake**  
*Kalei Achiu, National Litigation Support Paralegal, Defender Services Office, Training Division, Oakland, CA*  
*Sean Broderick, National Litigation Support Administrator, Defender Services Office, Training Division, Oakland, CA*  
*Alex Roberts, National Litigation Support Paralegal, Defender Services Office, Training Division, Oakland, CA*  
*Kelly Scribner, Assistant National Litigation Support Administrator, Defender Services Office, Training Division, Oakland, CA*  
Participants will get an overview of litigation support tools available for federal defender offices that are not commonly used but can be extremely helpful. These include plug-ins and add-ins for commonly used programs and tips and tricks to make electronic discovery management a little easier for your defender office. Participants are encouraged to bring their questions as well as their solutions to share.
5. **Short-Term Memory& Consecutive Interpreting**  
(only time offered) – **Stadium 1, 2nd Floor**  
*Teresa Roman, Conference Interpreter &Translator and Owner at Portada, LLC, Falls Church, VA*  
Consecutive interpreting requires you first to listen and take in the language, analyze it, translate it mentally and lastly, re-state the message in the target language. Taking notes when you receive the language can help, but your short-term memory is still in over-drive. In this session, you will learn how to take notes effectively and improve your short-term memory to enhance your consecutive interpreting skills. The intended audience includes interpreters, bilingual staff, and staff who work with interpreters.

**4:00 – 4:15 p.m.**

**Break**

**4:15 – 5:30 p.m.**

**Plenary: The Long Road to Innocence – Grand Ballroom**

*Colleen P. Fitzharris, Assistant Federal Defender, Office of the Federal Defender, Detroit, MI*

*Aaron Salter, Detroit, MI*

*Joseph Tiseo, Investigator, Office of the Federal Defender, Detroit, MI*

Aaron Salter was released after serving 15 years in a Michigan state prison for a murder that he did not commit. Mr. Salter, and his defense team will chronicle how they uncovered the evidence that the prosecutors never disclosed and interviewed witnesses who confirmed his alibi at the time of the shooting. Mr. Salter and his

defense team will also provide practical tips on how they located and interviewed the sole eye witness that supported their claim of mistaken identity. Lastly, the defense team will detail how they collaborated closely to secure Aaron's Salter's release after the system failed him.

**5:30 p.m.**

**Adjourn**

DRAFT

**Thursday, May 9, 2019**

**7:45 – 8:45 a.m. Registration & Continental Breakfast – Grand Ballroom Foyer**

**8:45 – 10:00 a.m. Concurrent Sessions -7**

1. **Locating and Analyzing Mitigation Documents**  
(repeat from Tuesday) – **University 1-2**  
*Vickie Piontkowski, Mitigation Investigator, Office of the Federal Public Defender for the Western District of Pennsylvania, Pittsburgh, PA*  
This session will provide an overview of the importance of records in developing mitigation evidence. Records are inherently credible because objective, neutral professionals created them long before the client faced criminal charges. They reveal sensitive information that clients and their family members are reluctant to disclose -- and sometimes information that the client and their family members know nothing about.
2. **Social Media Investigations**  
(only time offered) – **University 3-4**  
*Joseph Church, President, Digital Shield, Melbourne, FL*  
In this session, participants will learn about free and low cost tools for conducting social media investigations and tips for preserving their findings.
3. **Supreme Court Update**  
(only time offered) - **Grand Ballroom**  
*Paul Rashkind, Chief of the Appellate Division, Office of the Federal Public Defender, Miami, FL*  
This session provides an update on recent developments in the Supreme Court and its decisions affecting federal criminal practice, as well as issues currently under consideration. Always enlightening and entertaining, this session's content is tailored to the needs and interests of paralegals and investigators.
4. **Investigating White Collar Fraud Cases**  
(repeats at 10:15 a.m.) - **Promenade**  
*Kevin Tate, Senior Litigator, Office of the Federal Public Defender, Charlotte, NC*  
This session will address focus on the various types of white collar crimes and provide tips on how to investigate them.

**5. Translation & Terminology Workshop for Text Messages**

(only time offered) – **Stadium 1, 2nd Floor**

*Ellen Wingo, Interpreter, Washington, DC*

You've been assigned the task of translating client's and witnesses text messages. But do all English emoji or abbreviations mean the same thing in another language? In this session, participants will learn common text message words and symbols that can be used to translate and communicate in Spanish and English and will work on actual text messages. The intended audience includes interpreters, bilingual staff, and staff who work with interpreters.

**6. Reentry Programs for Clients Being Released from Prison**

(repeats at 10:15 a.m.) – **Stadium 2, 2nd Floor**

*Vivianne Guevara, Director of Client & Mitigation Services, Federal Defenders of New York, Brooklyn, NY*

Under the First Step Act, many clients should be released from prison and return to their communities. How a client will reenter society rehabilitated and self-sufficient requires a lot of planning. In this session, participants will learn about successful reentry plans for clients who completed time for fraud, drug, illegal reentry, and child pornography and how to develop reentry plans for their offices.

**10:00 – 10:15 a.m.**

**Break – Grand Ballroom Foyer**

**10:15 – 11:30 a.m.**

**Concurrent Sessions - 8**

**1. Risk Assessments**

(only time offered) – **University 1-2**

*Frank Draper, Attorney Advisor, Defender Services Office, Training Division, Washington, DC*

Have you encountered the use of risk assessments in your cases? Learn more about the history or risk assessments, current use by U.S. Probation of two risk assessment instruments, the Pre-Trial Risk Assessment, and the Post-Conviction Risk Assessment, and how risk assessment tools may work for and against our clients.

**2. Dark Web**

(only time offered) – **University 3-4**

*Joseph Church, President, Digital Shield, Melbourne, FL*

The Dark Web is the area of the World Wide Web that is only accessed by particular software that permits users to stay anonymous or undetectable. In this session, participants will learn about the private networks of peer-to-peer connections that make up the Dark Web and the ways law enforcement agencies are investigating cases involving this often-misunderstood part of the World Wide Web.



3. **Ethical Dilemmas for the Criminal Defense Team**  
(only time offered) – **Chesapeake**  
*Callie Steele, Senior Litigator, Office of the Federal Public Defender, Los Angeles, CA*  
*Herbert Duzant, Investigator, Office of the Federal Public Defender, Las Vegas, NV*  
*TBD Paralegal, Office of the Federal Public Defender*  
In this session, the panel will discuss approaches to resolving the common ethical dilemmas that the defense team faces, including ethical implications of using social media as an investigative tool.
4. **Investigating White Collar Fraud Cases**  
(repeat from 8:45 a.m.) - **Promenade**  
*Kevin Tate, Senior Litigator, Office of the Federal Public Defender, Charlotte, NC*  
This session will address focus on the various types of white collar crimes and provide tips on how to investigate them.
5. **Excel for Paralegals and Investigators**  
(only time offered) – **Stadium 1, 2nd Floor**  
*Alex Roberts, National Litigation Support Paralegal, Defender Services Office, Training Division, Oakland, CA*  
Microsoft Excel is a powerful tool that has simple to complex features that can be useful for a host of tasks that paralegals and investigators face in their work. In this session, participants will learn how they can use Excel to maintain and organize discovery, track witnesses, exhibits and other important case information. Other topics covered will include creating and using a Discovery Log, using Excel's sort and filter functions, searching a spreadsheet and creating hyperlinks to external documents and media files.
6. **Reentry Programs for Clients Being Released from Prison**  
(repeat from the morning) – **Stadium 2, 2nd Floor**  
*Vivianne Guevara, Director of Client & Mitigation Services, Federal Defenders of New York, Brooklyn, NY*  
Under the First Step Act, many clients should be released from prison and return to their communities. How a client will reenter society rehabilitated and self-sufficient requires a lot of planning. In this session, participants will learn about successful reentry plans for clients who completed time for fraud, drug, illegal reentry, and child pornography and how to develop reentry plans for their offices.

**11:30 – 11:45 a.m.**

**Break**

**11:45 a.m. – 1:00 p.m.**

**Plenary: Facial Recognition and the Perpetual Lineup**

**Grand Ballroom**

*Clare Garvie, Esq., Senior Associate at Center on Privacy & Technology at Georgetown Law, Washington, DC*

Across the country, state and local police departments are building their own face recognition systems, many more advanced than even the FBI's. Estimates are that one in two Americans adults are now in a law enforcement face recognition database. At the same time, major police departments are exploring real-time face recognition on live surveillance camera video. This session will update attendees on status of facial recognition systems, how law enforcement is exploring its use in its investigations, the accuracy of these systems, how it may be less accurate for African Americans, and legal strategies to consider how to address these systems in your jurisdiction.

**1:00 p.m.**

**Closing Remarks – Grand Ballroom**

*Ubong E. Akpan, Attorney Advisor, Defender Services Office, Training Division, Washington, DC*

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