

**IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA**

<b>IN RE:</b>	:	
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<b>RESCINDING AUTHORIZATION FOR FILING VIA THE EMAIL ACCOUNT PAED_DOCUMENTS AND AUTHORIZING ELECTRONIC DOCUMENT SUBMISSION SYSTEM FOR UNREPRESENTED LITIGANTS</b>	:	<b>STANDING ORDER</b>
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In March 2020, in response to the COVID-19 pandemic, this Court authorized the use of PAED\_Documents@paed.uscourts.gov (“PAED\_Documents”) to submit papers for filing. That authorization has remained in place throughout the pandemic. This Order rescinds authorization for the use of PAED\_Documents. That email account will be deactivated at the close of business on December 31, 2022. **Emails sent to PAED\_Documents after December 31, 2022 will not be reviewed or accepted for filing.**

Effective January 1, 2023, unrepresented litigants<sup>1</sup> may use the Court’s Electronic Document Submission (“EDS”) system. The EDS system<sup>2</sup> is provided as an option for unrepresented litigants to submit papers to the Court electronically; litigants not represented by counsel may also continue to use other appropriate methods for filing such as mailing their papers, bringing them in person to the Clerk’s Office during business hours, or using the dropbox in the courthouse lobby, or by seeking permission to file electronically using CM/ECF from the judge assigned to their case.

This Standing Order supersedes the March 20, 2020 Standing Order and all subsequent pandemic-related Standing Orders solely with regard to the authorization of the use of PAED\_Documents.

IT IS SO ORDERED.

/s/ Juan R. Sánchez  
Juan R. Sánchez  
Chief Judge

Date: December 16, 2022

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<sup>1</sup> Attorneys are not permitted to use the Court’s EDS system.

<sup>2</sup> Information about how to use the EDS system can be found on the Court website.