



## NOTICE

### East St. Louis and Benton Clerk's Office Closed to the Public

Due to the Covid-19 outbreak, the East St. Louis and Benton Clerk's Offices are **closed to the public through February 15, 2021**, subject to reopening as local conditions allow.

Clerk's Office staff will be working remotely. Electronic filing via the CM-ECF system is available, and there are drop boxes in the lobby of each courthouse. Submissions via the drop boxes and regular mail will be processed pursuant to protocols detailed in Administrative Order No. 266.

The East St. Louis and Benton courthouses otherwise remain open, although in-person proceedings will be limited in accordance with Administrative Order No. 266.

For assistance, please call:

- East St. Louis Help Desk 866-867-3169
- Benton Help Desk 866-222-2104.