

# Instructions to View a Public Hearing

Please follow the steps below if you would like to view a public hearing:

1. Locate the date and time of the hearing you wish to view on the Public Access Schedule:  
<https://ecf.alnd.uscourts.gov/pubaccsched>
2. Send an email to [PublicAccessHelpdesk@alnd.uscourts.gov](mailto:PublicAccessHelpdesk@alnd.uscourts.gov) stating that you would like to view a public hearing. **You must include your name and telephone number (with area code), the case name, case number, and the date and time of the hearing. By submitting your request, you consent to follow all of this Court's teleconference rules.**
3. A form will be sent to you indicating the guidelines you must follow in order to be allowed to view the public hearing. You will receive at that time the information necessary to view the hearing. **Do not share this information with anyone.**

**Warning: No video or audio of a public hearing can be copied, shared, or recorded using any recording device without the express permission of the Court.**