

**IN THE UNITED STATES DISTRICT COURT
FOR THE WESTERN DISTRICT OF ARKANSAS**

GENERAL ORDER 2021-12

NOTICE OF ARREST AND DETENTION

The following procedures for notification of a prisoner in federal custody or state custody with a federal detainer are hereby adopted effective immediately.

1. Duties of Arresting Federal Law Enforcement Agencies.

(a) Each arresting Federal Law enforcement agency must promptly notify the following by email:

- | | |
|--------------------------|--|
| (1) U.S. Marshal Service | ARWUSM-Arrest@usdoj.gov |
| (2) U.S. Probation: | arrests@arwp.uscourts.gov |
| (3) U.S. Attorney: | USAARW.Arrestinfo@usdoj.gov |
| (4) Federal Defender: | arw_notification@fd.org |
| (5) U.S. District Court: | BAInfo@arwd.uscourts.gov
CDCinfo@arwd.uscourts.gov
MEFinfo@arwd.uscourts.gov |

(b) The Notice of Arrest must contain the following information and utilize the form attached to this Order:

- (1) Subject's name;
- (2) Subject's date of birth;
- (3) Case Number or Notice of Probable Cause arrest;
- (4) Date, time and place of arrest;
- (5) Present physical location of this subject;
- (6) Need for an interpreter and, if so, what language;
- (7) Agency making arrest and contact phone number.

(c) If the arrest occurs after normal working hours or on a weekend or holiday, the notification as described in subsection (a) must occur no later than 9:30 o'clock a.m. the next workday.

(d) (1) The arresting agency is responsible for taking the prisoner before the nearest available United States Magistrate Judge without unnecessary delay in accordance with Rule 5(a) of the Federal Rules of Criminal Procedure.

(2) The United States Marshal's Service will take custody of the prisoner if the United States Magistrate Judge remands the prisoner to the custody of the United States Marshal for the initial appearance.

(e) The arresting agency, including the United States Marshal's Service, must make the prisoner available, at the place of detention, upon request by the Pre-Trial Services officer without regard to whether the prisoner has appeared before a United States Magistrate Judge, or other judicial officer.

2. Duties of the Court.


(a) Upon receipt of the notification from the arresting agency, the Court will schedule a hearing and notify by email the agencies in the notification group of the date, time, courtroom in which hearing will be held, and judicial officer assigned.

(b) The notification group will include: United States Marshal's Service; United States Probation and Pre-Trial Services; United States Attorney; Federal Public Defender or CJA Counsel; and any other person or agency as may be from time to time so designated by the Chief Judge.

(c) It is the responsibility of each agency in the notification group to provide the Clerk of Court with the e-mail address(es) to which notification is to be sent.

This order abrogates General Order 2018-2 and updates the information contained in that order to include correct email addresses for the District Court Magistrate Judges.

DATED this 4th day of October, 2021.


Honorable Susan O. Hickey
Chief United States District Judge