

## TEMPORARY DUTY ASSIGNMENT

DSO Training Division Visiting Attorney Advisor

**Assignment Type:** Temporary Duty Assignment

**Number of Positions:** 1

**Assignment Office:** Defender Services Office

**Assignment Location:** Full Telework

**Assignment Length:** More than six months

**Work Schedule:** Full-time

**Telework:** Full telework

As part of the Exchange Program of the Administrative Office of the U.S. Courts (AO), the Defender Services Office (DSO) has a Visiting Federal Defender Staff program. Federal Defender staff may serve in the Training Division on a one-year temporary duty basis. (The temporary duty assignment can be extended up to one additional year upon written agreement of DSO, the federal defender, and the visiting staff person.) Applicants must obtain the approval of their federal defender prior to applying to the program. Upon the request of a federal defender, additional funding will be provided to that federal defender organization (FDO) to support the hiring of a temporary replacement for up to one year.

The DSO administers the federal appointed counsel program pursuant to the Criminal Justice Act (CJA) and serves as staff to the Judicial Conference's Committee on Defender Services, which oversees the CJA program.

Training Division Visiting Attorney Advisors' responsibilities include planning, coordinating, preparing written materials for, and serving as faculty at local, regional, and national training programs for CJA panel attorneys and FDOs; responding to telephone inquiries from CJA panel attorneys and federal defenders regarding all aspects of federal criminal defense representation; and contributing to the Training Division's web site, [www.fd.org](http://www.fd.org).

The temporary duty program is designed to benefit FDOs by enhancing their staffs' knowledge about the CJA's implementation, including training matters as well as other policy and procedural issues affecting CJA panel attorneys and FDOs. In addition, the program enhances communication and expands the working relationship between the DSO and the federal defender community.

Experienced federal defender staff with outstanding leadership and communication skills and the ability to work effectively with diverse groups of people are encouraged to apply. Selectees for

this temporary duty assignment will continue to be employees of their respective FDOs, which will continue to pay all salary and benefits for the visiting staff person. This position will be a fulltime telework position.

To apply, submit an online application through the [Court/AO Exchange website](#).