

**FEDERAL COMMUNITY DEFENDER OFFICE  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA**

FEDERAL COURT DIVISION - DEFENDER ASSOCIATION OF PHILADELPHIA

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**JOB ANNOUNCEMENT**

**CAPITAL HABEAS UNIT  
INVESTIGATOR/MITIGATION SPECIALIST**

**(At Least One Opening)**

**Posting Code 040250-22**

The Federal Community Defender Office for the Eastern District of Pennsylvania has at least one opening in the Capital Habeas Unit for an Investigator/Mitigation Specialist. The Unit represents death-sentenced prisoners in all stages of federal habeas corpus proceedings. Our office is located in Philadelphia's vibrant Center City district, in newly renovated office space in the historic Curtis Building in Philadelphia, close to the federal courthouse and across from Independence Mall, the Liberty Bell and Washington Square Park.

The CHU Investigator/Mitigation Specialist is required to play an integral role in the investigation and presentation of both guilt phase and penalty phase issues, including the development of mitigating evidence. The CHU Investigator/Mitigation Specialist is responsible for supporting the development of all aspects of the Unit's cases, including: locating and interviewing witnesses with relevant information about the crime and the client's family, background, and mental health; locating and retrieving documents and other evidence; serving subpoenas; and assisting with the preparation and presentation of evidentiary hearings. CHU Investigator/Mitigation Specialists engage in extensive travel throughout the country.

Candidates must possess substantial investigative and/or mitigation experience. Experience with the investigation and development of defense mitigation presentations in capital trials or post-conviction cases or with mental health or social work issues is preferred but not required. Other desired qualifications include post-secondary education in relevant fields, knowledge of federal and state court systems, and familiarity with federal habeas corpus or post-conviction litigation and/or complex federal civil or criminal litigation. Candidates must possess excellent oral and written communication skills, interpersonal skills, and the ability to work well in a team-based approach. Candidates must possess skill using electronic investigative tools and technology. Fluency (oral and written) in the Spanish language is helpful but not required.

Candidates must possess a valid driver's license and insurance and own/operate a personal vehicle that is available for business purposes. The position requires that the incumbent occasionally lift and/or move up to 25 pounds and spend extended periods driving or riding in a car. Candidates should understand that vaccinations are required and Federal Community Defender Office will consider accommodations for medical, disability and religious-based reasons.

Interested applicants should submit a cover letter, and resume to [Federal Community Defender Office Careers](#). Candidates will be interviewed on an ongoing basis until the position is filled. Salary will be based upon experience consistent with federal guidelines and regulations.

The Federal Community Defender Office is an Equal Opportunity Employer. Women and minorities are encouraged to apply.