

**NON-CAPITAL MITIGATION SPECIALIST
FEDERAL DEFENDER SERVICES OF IDAHO, BOISE HEADQUARTERS**

Federal Defender Services of Idaho is now accepting applications for a full-time Mitigation Specialist position in the Boise Headquarters trial unit.

Federal Defender Services of Idaho (“FDSI”) is the Community Defender Organization (see 18 U.S.C. § 3006A(g)(2)(B)) for the District of Idaho. The organization’s main office is in Boise, Idaho with a branch in Pocatello, Idaho and a Capital Habeas Unit also in Boise. Attorneys provide representation in the pertinent federal district court, as well as the Ninth Circuit and U.S. Supreme Court. The Boise Headquarters trial unit is currently staffed by six trial attorneys, two investigators, an interpreter, and related support staff. FDSI is not an agency of the federal government; staff members are not federal employees.

JOB DESCRIPTION: At the direction of the Federal Defender and/or the assigned Assistant Federal Defender job duties will include: investigating, analyzing, developing and presenting mitigation; gathering and summarizing social history records; conducting interviews with witnesses with relevant knowledge of the client’s early childhood development, education, medical and mental health histories; developing pretrial, sentencing and supervision plans; developing and maintaining relationships with clients, their families, local social service providers, pretrial service providers and pretrial and probation officers.

REQUIREMENTS: Requirements and qualifications for this position include a bachelor’s degree or equivalent, however a MSW is preferred; three or more years of experience in criminal investigation/mitigation or information gathering; excellent writing skills; computer proficiency; ability to communicate and work well with others; demonstrated interest in criminal defense; commitment to obtaining justice for indigent persons and ability to perform each of the tasks associated with this position. Fluent Spanish-speaking candidates preferred. Applicants must have a driver’s license, car, and appropriate motor vehicle insurance. This position requires considerable resourcefulness, creativity, initiative and drive. Applicants must be flexible, able to work as part of a team, and capable of providing results with quick turnaround when necessary. This position requires local and interstate travel. Employees of this program may not engage in other full-time employment or litigation assistance for hire.

SEND APPLICATION (Cover letter, resume and references in PDF format) **TO:** IDX_Administration@fd.org with subject line “Mitigation Specialist Application”

Office Location:
Federal Defender Services of Idaho
702 W. Idaho Street, Suite 1000
Boise, Idaho 83702

SALARY: Pay commensurate with experience; salary range for a Mitigation Specialist in the Federal Judiciary Salary Plan is Grade 11 to 14. Full benefits package.

APPLICATION DEADLINE: Position is open until filled.

FDSI IS AN EQUAL OPPORTUNITY EMPLOYER – Women, minorities and veterans are encouraged to apply.