

# FEDERAL PUBLIC DEFENDER DISTRICT OF NEVADA

## POSITION ANNOUNCEMENT

Criminal Justice Act Resource Counsel

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The Office of the Federal Public Defender, District of Nevada, is hiring a Criminal Justice Act (CJA) Resource Counsel to serve the District of Nevada Criminal Justice Act Panel. This position requires travel.

CJA Resource Counsel will provide substantive legal analysis, advice, and assistance on all CJA Panel matters. Counsel will be involved in the selection, retention and evaluation of all CJA Panel members. Counsel will consult with panel members on case budgeting, expert/investigator requests, electronic discovery issues, as well as be familiar with all resources available for the Panel within the AO Training Division and Federal Defender system. Counsel will also develop and administer a Continuing Legal Education training program for attorneys serving on the District Court Criminal Justice Act Panel. Selection, compensation, and supervision of this position is the sole responsibility of the Federal Public Defender. This is a full-time staff attorney position that will not permit court appearances or engagement in the private practice of law.

All applicants must be members in good standing of a state bar.

Applicants must 1) have an established working knowledge and demonstrated aptitude of federal criminal law, 2) have *at least* five years experience practicing federal criminal defense, 3) have significant experience working under the Criminal Justice Act, 4) have proficient data management and automation skills, and 5) be a self-starter with a reputation for a positive work ethic, personal and professional integrity, and an ability to work well with the court, the Defender Services Office, and members of the CJA Panel. There is a preference for applicants who have substantial experience practicing and billing under the Criminal Justice Act.

Salary is commensurate with experience and education, and is equivalent to salaries for Assistant U.S. Attorneys with similar experience. The position is open until filled.

To apply, send via e-mail, a cover letter, resume, three references, and a writing sample to:

**James Morgan**  
**Personnel Administrator**  
**411 E. Bonneville Ave., Suite 250**  
**Las Vegas, Nevada 89101**  
**e-mail: [James.Morgan@fd.org](mailto:James.Morgan@fd.org)**

*The Federal Public Defender is an equal opportunity employer. Applicants must be a United States citizen, or a person authorized to work in the United States and receive compensation from this agency. Employment is subject to a satisfactory background investigation, including an FBI name and fingerprint check.*