



**OFFICE OF THE FEDERAL DEFENDER**  
Eastern District of California  
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**HEATHER E. WILLIAMS**  
Federal Defender

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Chief Assistant Defender

## **POSITION ANNOUNCEMENT #18-009**

### **ASSISTANT FEDERAL DEFENDER – TEMPORARY POSITION**

The Office of the Federal Defender for the Eastern District of California seeks applications for a **two year temporary** position for an Assistant Federal Defender for its Sacramento Office. The Office of the Federal Defender operates under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to defend federal criminal cases and related matters in the federal courts.

**Duties:** The Assistant Federal Defender provides zealous, professional legal representation to indigent persons charged with criminal offenses or related to criminal cases in the United States District Court and the United States Court of Appeals for the Ninth Circuit. Responsibilities include a team approach to managing an extensive caseload with cases involving differing charged crimes at varying litigation stages; preparing pleadings, briefs, memoranda, and motions; representing clients in court hearings and related proceedings; reviewing documents and records; developing litigation strategies; meeting with clients, experts, witnesses, family members, and others.

**Requirements:** All applicants must be members of the California Bar or be willing to sit for the next California Bar exam, if they have another State Bar membership. Applicants must have strong writing, communication, and advocacy skills; be able to work as a team member; and must possess effective organizing skills and the ability to prioritize. At least three (3) years of attorney experience required. Please describe your criminal defense experience focusing on federal and U.S. Sentencing Guideline experience – immigration experience a plus. Must be a U.S. citizen or a permanent resident in the process of applying for citizenship. Selected candidate will be subject to a background check as an employment condition.

**Salary and Benefits:** This position is a full-time 2-year temporary position with federal salary based on qualifications and experience. Direct deposit of pay required. Federal government benefits apply, including health, life and long-term insurances, retirement benefits, thrift savings program and flexible spending accounts. Employees of the Federal Defender are considered “at-will” employees and are not covered by the Civil Service Reform Act.

**To apply, please submit in a single Adobe pdf file a cover letter, résumé, three references, a writing sample, and a completed *Application for Judicial Branch Employment form (AO78)*, [http://www.cae-fpd.org/AO\\_78.pdf](http://www.cae-fpd.org/AO_78.pdf), to the following email:**

[cae\\_hr@fd.org](mailto:cae_hr@fd.org)

**Position announced on 6/29/2018. Position closes on 7/27/2018.**

The Office of the Federal Defender is an equal opportunity employer. Women and minorities encouraged to apply. This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.