



Kansas Federal Public Defender

Position Announcement

Position: Assistant Computer Systems Administrator Location: Topeka, Kansas
Deadline: October 19, 2018; open until filled

Who We Are

We work to keep people out of prison through representation, collaboration, and education. Our clients are indigent defendants charged with federal crimes ranging from drug crimes to white-collar crimes to terrorism. We practice holistic defense lawyering to protect our clients' rights and champion their humanity at every stage of the criminal case and beyond.

The Kansas FPD seeks to attract and retain a high-performing and diverse workforce in an environment that promotes dynamic teamwork, flexibility, and fairness.

Join Our Team

We need an applicant with strong technical skills to fill the Assistant Computer Systems Administrator position in our Topeka office. Starting salary is JSP 9/1 at \$50,918 to JSP 12/1 at \$73,840, depending on experience, and includes generous federal benefits.

The Job

The Assistant Computer Systems Administrator will be assigned a wide range of challenging and satisfying work, including but not limited to:

- providing technical assistance with network infrastructure, installation and configuration;
- providing user support services (troubleshooting, administering hardware, and assisting with software applications);
- assisting with procurement planning;
- preparing and updating technical and user documentation;
- assisting attorneys and staff with case related electronic discovery, and litigation support;
- maintaining and supporting the telecommunications systems; and
- providing setup and support for training events.

Some travel will be required.

You Must

Be a US citizen or eligible to work in the United States;
Have at least 3 years of specialized experience with pc's and networking;
Have administration experience consisting of Windows 10 and Windows Server 2012R2/2016; and
Pass an FBI background check.

The Kansas Federal Defender is an Equal Opportunity Employer. Women and minorities encouraged to apply.

Email: KSFPD@fd.org / On the web: <http://www.ks.fed.org>

Vacancy Announcement: 2019-01 Posted: 10/03/2018

It Would Be Great If You

Have a proven commitment to our mission;

Have experience in a legal environment;

Have experience with the following technologies: Active Directory Domain Services administration, Distributed File System Replication (DFSR), Hyper-V, and Synology storage systems.

Apply Now

Please send your letter of interest, resume, and three professional references in a single pdf document to ksfpd@fd.org by October 19, 2018. No phone calls, please.

All application information is subject to verification and all claimed experience, certifications, training and references will be verified. Applicants invited to interview may be asked to complete a brief skills test.

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