



Indiana Federal Community Defenders

Position Announcement  
**Assistant Federal Defender  
2255 Unit CHIEF**

Indiana Federal Community Defenders (IFCD), is accepting applications for an Assistant Federal Defender to be the supervisor in our newly formed 2255 Unit. This Unit will be responsible for representing federally death-sentenced clients in federal habeas corpus proceedings in the United States District and Circuit Courts throughout the country, as well as the United States Supreme Court. **Though we are accepting applications and hiring now, the position is not available until the Unit opens on October 1, 2018.**

**Requirements:** Candidates must be admitted to the practice of law in the highest court in the state where licensed and eligible for admission to the federal bar. The ideal candidate will have experience dealing with mentally ill persons and at least five years of capital defense litigation experience in trial, direct appeal, state post-conviction, or federal habeas corpus proceedings. Other related experience may be considered.

**Duties:** The supervising Assistant Federal Public Defender for the 2255 Unit will be responsible for managing the 2255 Unit and will report directly to the Executive Director. The 2255 Unit Chief will lead a team of lawyers, investigators, mitigation staff, and others. The 2255 Unit Chief will be responsible for Unit budgeting in collaboration with the Executive Director and Administrative Officer.

**Selection Criteria:** The successful applicant must (1) be immediately able to undertake the hiring of other personnel; (2) be skilled in managing the training and supervision of staff charged with the representation of death row prisoners; (3) be a talented legal writer, a proven advocate, and a creative thinker; (4) have a track record of positive results leading teams comprised of multi-disciplinary, high functioning persons. A background in any area of mental health and/or social work is strongly preferred. Some management experience is preferred. Travel is required.

**Salary and Benefits:** Salary will be based upon experience. IFCD is proud to offer a first-rate benefit package.

**To Apply:** Application for this position is made by sending a cover letter, resume, writing sample, and list of references to:

Sara Varner  
[sara.varner@fd.org](mailto:sara.varner@fd.org)

You must put "2255 Unit CHIEF 2018" in the subject line of your email in order to be considered. Resumes will be accepted until filled.

NO PHONE CALLS PLEASE.

**The IFCD is an equal opportunity employer. Women and minorities are strongly encouraged to apply.**