



FEDERAL PUBLIC DEFENDER NORTHERN DISTRICT OF OHIO

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125 Market Street
Youngstown, Ohio 44503-1780
Phone: 330-746-6399
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(By Appointment Only)

POSITION ANNOUNCEMENT

FY202101 ASSISTANT FEDERAL PUBLIC DEFENDER

CLEVELAND, OHIO

The Office of the Federal Public Defender for the Northern District of Ohio announces an opening for an **ASSISTANT FEDERAL PUBLIC DEFENDER** in its Cleveland, Ohio office.

Our mission in the Office of the Federal Public Defender, Northern District of Ohio is to zealously represent indigent citizens in order to preserve, protect and defend the principle of equal justice for all. In accordance with the Criminal Justice Act, we provide representation to individuals in federal criminal cases or under federal criminal investigation who are financially unable to retain counsel.

Interested persons should have a minimum of 3-years criminal litigation and/or appellate experience; strong trial skills; strong research, writing and oral communication skills; and the ability to immediately handle a substantial case load. Above all, candidates must have a strong commitment to providing first-rate representation to indigent persons in proceedings under criminal law. Federal court experience is desirable.

Selection and Licensing requirements. In addition to the above, in order to be eligible for selection, applicants must either be a member in good standing of the Ohio Bar, or of the highest jurisdiction in any state or territory of the United States. Candidates who are not members in good standing of the Ohio bar must be willing to seek admission to the Ohio Bar. In addition, candidates must be members in good standing of, or willingness to seek admission to, the United States District Court for the Northern District of Ohio, the United States Court of Appeals for the Sixth Circuit, and the United States Supreme Court. Applicants must submit to a background security investigation requiring a FBI name check, IRS tax check, and to be fingerprinted and photographed. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. The successful applicant must also have a valid driver's license and automobile as local travel is a requirement.

Office of the
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NORTHERN DISTRICT OF OHIO

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First Assistant

Applicants must be a U.S. citizen or permanent resident seeking U.S. citizenship. Noncitizens must execute an affidavit indicating their intent to apply for citizenship when they become eligible to do so.

Salary and Benefits. The salary of an assistant federal public defender is commensurate with that of an Assistant U.S. attorney with similar qualifications and experience. The position is in the excepted service and does not carry the tenure rights of the competitive Civil Service. The position includes regular Government employment benefits including health and life insurance, retirement, and the Thrift Savings Plan. Salary is payable only by Electronic Funds Transfer (direct deposit). All positions are at will and are subject to the availability of funds.

How to Apply. The method of application for individuals who meet these qualifications is by e-mail. Include as attachments: (1) a letter of interest; (2) a resume highlighting relevant experience and contact information for at least three references; (3) a completed AO 78; and (4) a recent writing sample not to exceed fifteen (15) pages. Send these documents in .pdf format to:

OHN_Employment@fd.org

Subject line: Cleveland AFPD

The Office of the Federal Public Defender is an Equal Opportunity Employer. Women and minorities are encouraged to apply. Multiple positions may be filled with this announcement.

All applications must be e-mailed by close of business on October 23, 2020. Due to the volume of responses expected, only those invited to interview will be contacted. No inquires please.

FEDERAL JUDICIAL BRANCH APPLICATION FOR EMPLOYMENT

If you need additional space, continue under "Remarks" listing item number

1. Name <i>(Last, First, Middle Initial)</i>	2. Phone Number
3. Present Address <i>(Street, City, State, Zip)</i>	
4. Email Address	
5. Other Names Previously Used for Employment Purposes	6. Date of Birth <i>(complete only for law enforcement positions)</i>

GENERAL

7. Are you a U.S. Citizen? YES NO If no, give the Country of your citizenship _____

8. a. Were you ever a federal civilian employee? YES NO If yes, give highest civilian grade: _____ / _____ / _____
Pay Plan Grade Step

b. Are you receiving a federal civilian annuity payment? YES NO

c. Are you receiving federal severance pay? YES NO If yes, give former agency contact/telephone: _____

d. Have you received a federal separation incentive payment in the past 5 years? YES NO If yes, state mo/yr received and former agency contact/telephone: _____

9. Do you have any relatives who are Judges, Officers or employees of the United States Courts? YES NO If yes, give their names, positions, and relationships to you. _____

10. Have you ever served on active duty with the military? YES NO *(If yes, you will need to provide your DD-214 (copy 4), Certificate of Release or Discharge from Active Duty, so that your service may be verified and credited)*

BACKGROUND INFORMATION

For questions 11, 12, and 13, your answers should include convictions resulting from a plea of nolo contendere (no contest), but omit (1) traffic fines of \$300 or less, (2) any violation of law committed before your 16th birthday, (3) any violation of law committed before your 18th birthday if finally decided in juvenile court or under a Youth Offender law, (4) any conviction set aside under the Federal Youth Corrections Act or similar state law, and (5) any conviction for which the record was expunged under Federal or state law.

11. During the last 7 years, have you been convicted, imprisoned, on probation, or on parole? *(Include felonies, firearms or explosives violations, misdemeanors, and all other offenses)* YES NO If yes, provide in Section 19 the date, explanation of violation, place of occurrence, and name/address of police dept or court.

12. Have you been convicted by a military court-martial in the past 7 years? YES NO If yes, provide in Section 19 the date, explanation of violation, place of occurrence, and name/address of military authority or court.

13. Are you now under charges for any violation of law? YES NO If yes, provide in Section 19 the date, explanation of violation, place of occurrence, and name/address of police dept or court.

14. During the last 5 years, have you been fired from any job for any reason, did you quit after being told that you would be fired, did you leave any job by mutual agreement because of specific problems, or were you debarred from Federal employment by the Office of Personnel Management or any other Federal agency? YES NO If yes, provide in Section 19 the date, explanation of problem, reason for leaving, and employer's name/address.

15. Are you delinquent on any Federal debt? *(Include delinquencies arising from Federal taxes, loans, overpayment of benefits, and other debts to the U.S. Government, plus defaults of Federally guaranteed or insured loans (e.g., student loan, home mortgage loan)).* YES NO If yes, provide in Section 19 the type, length, and amount of delinquency/default, and steps being taken to correct the error/repay the debt.

EDUCATION

16. a. Do you have a high school diploma or G.E.D. equivalent? YES NO

b. Name and location of colleges or universities attended (including law schools)	Dates Attended	Credit Hours		Degree (include major if applying for law enforcement position)	Date Received	Grade Point Average and/or scholastic standing
		Quarter	Semester			

16. c. Other schools or training attended (list name/location of school, dates attended, subject studied, certificates received, and other pertinent data):

JOB RELATED SKILLS, AWARDS, SPECIAL ACCOMPLISHMENTS

17. List any skills (e.g., language, computer, keyboarding speed), honors, awards, or special accomplishments (e.g., memberships in professional/honor societies, leadership activities, performance awards) that you believe are relevant to your ability to perform the job:

APPLICANTS FOR LEGAL POSITIONS

18. a. Are you admitted to the Bar? YES NO If yes, list the Bar(s) to which admitted and date(s) of admission. If no, skip to 18b. _____
- Is your Bar membership ACTIVE INACTIVE
- b. What was your scholastic standing in law school? UPPER ½ UPPER ⅓ UPPER ¼
- c. Were you a member of an editorial board of law review or a moot court participant? YES No

19. REMARKS (Use this space for continuation of answers. List the item number being explained.)

WORK EXPERIENCE

(Start with your present position and work back 10 years. Include any military service. Use additional page if necessary.)

A

Dates of Employment <i>(mm/dd/yyyy)</i> From: _____ To: _____	Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____	Pay Plan/Grade <i>(If in federal Service)</i>	Place of Employment City _____ State _____
Name and Title of Immediate Supervisor Business Telephone: <i>(Area Code and Phone Number)</i>		Name and Address of Employer <i>(firm, organization, etc.)</i>
Reason for Leaving		
Description of Work		

B

Dates of Employment <i>(mm/dd/yyyy)</i> From: _____ To: _____	Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____	Pay Plan/Grade <i>(If in federal Service)</i>	Place of Employment City _____ State _____
Name and Title of Immediate Supervisor Business Telephone: <i>(Area Code and Phone Number)</i>		Name and Address of Employer <i>(firm, organization, etc.)</i>
Reason for Leaving		
Description of Work		

C

Dates of Employment (<i>mm/dd/yyyy</i>) From: _____ To: _____	Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____	Pay Plan/Grade (<i>If in federal Service</i>)	Place of Employment City _____ State _____
Name and Title of Immediate Supervisor Business Telephone: (<i>Area Code and Phone Number</i>)		Name and Address of Employer (<i>firm, organization, etc.</i>)
Reason for Leaving		
Description of Work		

D

Dates of Employment (<i>mm/dd/yyyy</i>) From: _____ To: _____	Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____	Pay Plan/Grade (<i>If in federal Service</i>)	Place of Employment City _____ State _____
Name and Title of Immediate Supervisor Business Telephone: (<i>Area Code and Phone Number</i>)		Name and Address of Employer (<i>firm, organization, etc.</i>)
Reason for Leaving		
Description of Work		

APPLICANT CERTIFICATION

I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me, or firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.

SIGNATURE _____

DATE SIGNED _____