The office of the Federal Public Defender, District of Puerto Rico, is accepting applications for a Non-Capital Mitigation Investigator. The federal defender organization operates under authority of the Criminal Justice Act (CJA), 18 U.S.C. ' 3006A, to provide defense services to indigent persons in federal criminal cases and related matters upon appointment by a U.S. Court.

**JOB DESCRIPTION:**

The Non-Capital Mitigation Investigator will assist attorneys in investigating, analyzing, developing and presenting the mitigation evidence that exists in the life history of clients. The Non-Capital mitigation investigator will gather and summarize social history records and will discover and conduct interviews with lay and professional people with relevant knowledge about the client's early childhood development, education, employment and medical and mental health history. The Non-Capital mitigation investigator will also consult with experts, develop and maintain relationships with clients, their family members, local social service providers, pretrial service officers, and perform other tasks as required.

**REQUIREMENTS & QUALIFICATIONS:**

To qualify, candidate must have a graduate degree in Social Work and/or Psychology with at least 2 years of specialized work experience. A candidate with an advance or graduate degree in social work is strongly preferred. Specialized experience includes conducting ongoing, exhaustive, and independent investigations of every aspects of the defendant’s character, including life history, records and any other circumstances or factor to assure a complete and accurate file. A Master’s degree in Social Work may be considered a substitute for work experience. Applicants should have a commitment to provide quality representation to indigent defendants and have a reputation for personal integrity and must have a working knowledge of the criminal justice and correctional systems. Excellent investigative, interviewing and writing skills are essential for the position, as is the ability to locate, obtain, review, analyze and summarize relevant records. Successful applicants will be able to prioritize projects and work both independently and cooperatively. Fluency in Spanish and English is required.

**SALARY & BENEFITS:**

The starting salary is commensurate with experience, qualifications and education. Entry Level is Judiciary Schedule Plan (JSP) 11/1 ($64,649) plus 3.13% Cost of Living Adjustment (COLA). The position is excepted service and does not carry the tenure rights of the competitive Civil Service. Benefits include health and life insurance, annual leave according to years of service, sick leave, retirement and the Thrift Savings Plan. Salary is payable only by Electronic Funds Transfer (direct deposit). Proof of United States citizenship and other employment eligibility is required.

**APPLICATION PROCEDURES:**

To apply, a single **PDF Format** document including cover letter describing your experience and resume, must be received no later than closing date August 12th, 2021, at:

*Federal Public Defender District of Puerto Rico*

*Selection Committee*

*candy_d_carbaugh@fd.org*

Phone calls, personal and facsimilie submissions, and walk-ins will not be accepted, nor attended, prior to interview process. We will not consider incomplete or improperly submitted applications. Position is subject to funding. Successful FBI fingerprint check is a condition of employment. Relocation allowances will not be paid. Only applicants selected for an interview will be contacted.

The Office of the Federal Public Defender is an Equal Opportunity Employer

Women & Minorities are strongly encouraged to apply.