



Indiana Federal Community Defenders

Monica Foster, Chief Federal Defender
William H. Dazey, Senior Assistant Federal Defender
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The Indiana Federal Community Defender (IFCD) is now taking applications for the position of Investigator for our newly formed 2255 Capital Habeas Unit. IFCD is a 501(c)(3) corporation that represents indigent persons in federal court. We are not a federal agency though we do largely follow federal procedures and protocol. This is a full time position and will require substantial travel.

The Investigator will:

- Play an integral role on a team comprised of attorneys, paralegals, mitigation specialists and investigators to represent those charged and convicted in capital cases.
- Conduct a thorough, independent investigation of the capital crimes which the clients were convicted of in order to assist in the development of theories and bases for relief.
- Be primarily responsible for locating and interviewing witnesses in a culturally competent manner, preparing declarations, and preparing and serving subpoenas
- Retrieve and analyze documentary and physical evidence.
- Establish and maintain a relationship of trust with clients who frequently suffer from mental illness, intellectual disability, anxiety, and other disabilities. Frequent visits with clients are expected.
- Use investigative software in order to locate witnesses and help develop evidence organization and theories. Stay abreast of on new developments in technology and recommend additions or modifications to tools if necessary.

The ideal candidate will:

- Hold a bachelor's degree.
- Possess substantial criminal investigative experience, including the investigation and development of defense mitigation presentations in capital trials, post-conviction cases, or federal habeas corpus cases.
- Possess experience and familiarity with mitigation investigation.
- Possess excellent oral and written communication skills, interpersonal skills, and the ability to work well with others in high stress, team-based, multi-disciplinary environment.
- Possess a valid Indiana driver's license and be willing to engage in frequent and extended travel, both in and out of state.
- Be willing to visit and develop long term relationships with incarcerated persons;
- Be committed and passionate about death penalty litigation.

- Be willing to work irregular hours to meet the needs of clients and their families, when necessary.
- Be willing at all times to strive toward cultural competence.

Salary will be based upon experience, education, and skill consistent with federal guidelines and regulations. We are proud to offer an excellent benefit package.

Application for this position may be made by sending a resume and writing sample to: Sara Varner: sara.varner@fd.org. You must put "Capital Habeas Investigator" in the subject line of your email in order to be considered.

Position open until filled. NO PHONE CALLS PLEASE.

**The IFCD is an equal opportunity employer.
Women and minorities are encouraged to apply.**