

FEDERAL PUBLIC DEFENDER
DISTRICT OF OREGON
CRIMINAL DEFENSE INVESTIGATOR
PORTLAND, OR

The Federal Public Defender of Oregon is accepting applications for the position of investigator in the Portland office. The Federal Public Defender provides defense services in federal criminal cases and related matters in the federal courts.

Description: Investigators are part of the Federal Public Defender team representing indigent defendants charged with federal crimes ranging from trespass to murder to complex fraud. The investigator locates people, evidence, and personal property; conducts client and witness interviews, gathers records, takes photographs of crime scenes and evidence. **Must be able to write comprehensive descriptive reports on work completed**, and assists attorneys in court at hearings and trials. Position also requires the ability to testify at court proceedings. Frequent travel is required within the district, including occasional overnight or longer trips, as well as less frequent travel outside of the district.

Requirements and Qualifications: Five years of experience in criminal investigation is required. Must have comprehensive knowledge of investigative principles, methods and techniques; the ability to identify and evaluate pertinent facts; exercise good judgment in a mature diplomatic manner, ability to communicate orally and in writing; knowledge of the legal processes. Must be computer and social media literate, familiar with Windows OS, and be proficient with MicroSoft Office applications, Adobe Acrobat, and Accurint (or similar). A valid driver's license, reliable transportation and applicable insurance required.

Familiarity with document review and analysis in a litigation support platform, such as CaseMap is helpful. Proficiency in creation of demonstrative visuals using trial presentation tools, as well as experience using voice recognition software (e.g. Dragon), or using dictation equipment is preferred. Bilingual applicants in English and Spanish are encouraged.

Salary and Compensation: Starting salary commensurate with experience and ranges from the equivalent of GS 11 to GS 14 (\$65,017 to \$109,505 per year). Compensation also includes federal government employee benefits: paid federal holidays, paid vacation, paid sick leave, health and life insurance, retirement, and the Thrift Savings Plan. This position is "at-will," excepted service, and does not carry the tenure rights of the competitive Civil Service. Salary is paid biweekly, and payable only by direct deposit.

To Apply: If you truly enjoy defense investigation work, embrace challenges, and want to be part of a dedicated, resourceful, and committed indigent criminal defense team, please e-mail a letter of interest, resume, writing sample, and three references in a single, .pdf format document to the attention of:

Travis Southworth-Neumeyer, Personnel Administrator
oregon_personnel@fd.org
Subject: Investigator - Portland

Open until filled. All responses will remain confidential. Only candidates in consideration for this position will be contacted.

No phone calls please.

The Federal Public Defender is an Equal Opportunity Employer.

Women & Minorities are encouraged to apply.

Hiring is provisional pending the successful completion of a background check and investigation.