

Office of the
FEDERAL PUBLIC DEFENDER
NORTHERN DISTRICT OF OHIO

Skylight Office Tower • Suite 750 • 1660 West Second Street • Cleveland, Ohio 44113-1454
Phone: 216-522-4856 • Fax: 216-522-4321 • Website: www.fpd-ohn.org

Branch Offices

*Akron Centre Plaza
50 South Main Street, Suite 700
Akron, Ohio 44308-1830
Phone: 330-375-5739
Fax: 330-375-5738*

*617 Adams Street
Toledo, Ohio 43604-1419
Phone: 419-259-7370
Fax: 419-259-7375*

*Thomas D. Lambros Federal Building and
United States Courthouse
125 Market Street
Youngstown, Ohio 44503-1780
Phone: 330-746-6399
Fax: 330-746-6391
(By Appointment Only)*

ANNOUNCEMENT OF JOB POSTING

Research and Writing Attorney Position

The Office of the Federal Public Defender for the Northern District of Ohio announces an immediate opening for a **RESEARCH AND WRITING ATTORNEY** with a strong preference for the new position to be situated in our Toledo branch office. In accordance with the Criminal Justice Act, the FPD provides representation to individuals in federal criminal cases who are financially unable to retain counsel. The position entails representation of indigent defendants before the United States Court of Appeals for the Sixth Circuit, including oral argument, and assistance to the FPD's trial lawyers in litigation before the District Court.

Interested persons must have graduated from an accredited law school, be a member in good standing of any state bar, and be willing to obtain admission to practice before the United States District Court for the Northern District of Ohio and the United States Court of Appeals for the Sixth Circuit upon being hired. Criminal trial and appellate experience is desirable, as is litigation experience in federal court. The position requires excellent research, writing and oral advocacy skills, proficiency in computer-assisted legal research and word processing software, and the ability to understand and manage complex factual and legal issues. Knowledge of and experience in the operation of post-conviction proceedings in criminal cases, including non-capital habeas corpus petitions and similar post-conviction motions, are desirable. Above all, candidates must have a strong commitment to providing first-rate representation to indigent persons in proceedings under criminal law. Employees are considered at-will and not covered by the Civil Service Reform Act. Appointment is provisional pending the successful completion of a required background check. Electronic Funds Transfer (direct deposit) of net pay and some travel via personal vehicle are required. This position precludes the private practice of law.

Qualified persons may apply by forwarding a letter of interest, a resume, a list of three references, and a recent writing sample to the attention of the Office of the Federal Public Defender, ATTN: Research and Writing Attorney, 1660 W.2nd Street, Skylight Office Tower, Suite 750, Cleveland, Ohio 44113. All applications must be postmarked by **Friday, September 3, 2010**. No telephone or email inquiries please. EOE.

b. Name and location of colleges or universities attended (<i>including law schools</i>)	Dates Attended	Credit Hours		Degree	Date Received	Grade Point Average and/or scholastic standing
		Quarter	Semester			

16. c. Other schools or training attended (*list name/location of school, dates attended, subject studied, certificates received, and other pertinent data*):

JOB RELATED SKILLS, AWARDS, SPECIAL ACCOMPLISHMENTS

17. List any skills (e.g., language, computer, keyboarding speed), honors, awards, or special accomplishments (e.g., memberships in professional/honor societies, leadership activities, performance awards) that you believe are relevant to your ability to perform the job:

APPLICANTS FOR LEGAL POSITIONS

18. a. Are you admitted to the Bar? YES NO If yes, list the Bar(s) to which admitted and date(s) of admission. If no, skip to 18b. _____
- Is your Bar membership ACTIVE INACTIVE _____
- b. What was your scholastic standing in law school? UPPER ½ UPPER ⅓ UPPER ¼
- c. Were you a member of an editorial board of law review or a moot court participant? YES No

19. REMARKS (*Use this space for continuation of answers. List the item number being explained.*)

WORK EXPERIENCE

(Start with your present position and work back 10 years. Include any military service. Use additional page if necessary.)

A

Dates of Employment (mm/dd/yyyy) From: _____ To: _____		Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____		Pay Plan/Grade (If in federal Service)	Place of Employment City _____ State _____
Name and Address of Employer (firm, organization, etc.) Business Telephone: (Area Code and Phone Number)			Name and Title of Immediate Supervisor
Reason for Leaving			
Description of Work			

B

Dates of Employment (mm/dd/yyyy) From: _____ To: _____		Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____		Pay Plan/Grade (If in federal Service)	Place of Employment City _____ State _____
Name and Address of Employer (firm, organization, etc.) Business Telephone: (Area Code and Phone Number)			Name and Title of Immediate Supervisor
Reason for Leaving			
Description of Work			

C

Dates of Employment (<i>mm/dd/yyyy</i>) From: _____ To: _____		Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____		Pay Plan/Grade (<i>If in federal Service</i>)	Place of Employment City _____ State _____
Name and Address of Employer (<i>firm, organization, etc.</i>) Business Telephone: (<i>Area Code and Phone Number</i>)			Name and Title of Immediate Supervisor
Reason for Leaving			
Description of Work			

D

Dates of Employment (<i>mm/dd/yyyy</i>) From: _____ To: _____		Number of hours worked per week:	Exact Title of Your Position
Salary or Earnings Starting \$ _____ Per _____ Final \$ _____ Per _____		Pay Plan/Grade (<i>If in federal Service</i>)	Place of Employment City _____ State _____
Name and Address of Employer (<i>firm, organization, etc.</i>) Business Telephone: (<i>Area Code and Phone Number</i>)			Name and Title of Immediate Supervisor
Reason for Leaving			
Description of Work			

APPLICANT CERTIFICATION

I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me, or firing me after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated.

SIGNATURE _____

DATE SIGNED _____