

FEDERAL PUBLIC DEFENDER WESTERN DISTRICT OF TENNESSEE

POSITION ANNOUNCEMENT LEGAL RESEARCH AND WRITING SPECIALIST

The Federal Public Defender for the Western District of Tennessee is accepting applications for a Legal Research and Writing Specialist. This office operates under authority of the Criminal Justice Act, U.S.C. §3006A, to provide defense services in federal criminal cases and related matters in the federal courts.

Qualified applicants must have the ability to discern and analyze legal issues from lengthy, complex records, and the ability to express thoughts in writing clearly and concisely. The position requires excellent research skills; proficiency in computer-assisted legal research; word processing capability; and time management skills. The ability to use WordPerfect software is required. The successful candidate will provide advanced research and support services for trial and appellate attorneys; write briefs, motions, petitions for certiorari, and legal memoranda. Applicant must be a law school graduate and have admission and good standing of a State Bar.

This is a full time position, and federal salary and benefits apply (salary commensurate with qualifications and experience). This position is subject to mandatory Electronic Transfer (direct deposit) participation for payment of net pay. Employment is subject to a satisfactory background check and retention depends upon a favorable suitability determination. The filling of this position is subject to fiscal year availability of funds.

Interested persons should mail a cover letter, resume, and two writing samples with three references no later than December 4, 2009 to: Stephen B. Shankman, Federal Defender, 200 Jefferson Ave., Suite 200, Memphis, TN 38103.

The Federal Defender is an equal opportunity employer.